

# Personal information from potential tenants

## Part 1 – after viewing the apartment



Thank you for your interest in renting one of our apartments. If you wish to apply for the apartment, the first step is to send us the following information.

You can fill out this personal information form digitally by clicking on the text fields below.

### Information about the apartment to be rented:

Street and house number	Rooms	Total rent
Postcode      Town/city	Start of tenancy	

### Contractual partner:

Surname, first name

Street and house number      Postcode      Town/city

Telephone (daytime)      Telephone (mobile)

Email

Date of birth      Place of birth

Profession (for self-employed: type of business)

Employer

Monthly net income

In ongoing employment  Yes

Other important information about monthly financial commitments (e.g. loans, maintenance payments) or negative income (e.g. from legal proceedings, insolvency proceedings, foreclosures, enforceable claims)

### Additional contractual partner:\*

Surname, first name

Street and house number      Postcode      Town/city

Telephone (daytime)      Telephone (mobile)

Email

Date of birth      Place of birth

Profession (for self-employed: type of business)

Employer

Monthly net income

In ongoing employment  Yes

### Other persons moving in (not contractual partners, e.g. children):

Surname, first name      Date of birth

\* e.g. a spouse, other persons living in shared accommodation or a parent in the case of potential tenants whose income is too low, if these are to become parties to the tenancy agreement.

### Information for new tenancy relationship:

#### Email address (main address for communication):

We require an email address that we can use for all electronic communication with all contractual partners. If you do not enter any information here, we will use the email address of the first contractual partner.

Will you be keeping pets?  No  Yes, type:

Do you have household and liability insurance?  No  Yes

I confirm that I have been shown an energy certificate.  
(a copy was sent to me by email together with the apartment information or I was shown it on viewing the apartment)

### Personal visit:

I/we viewed the apartment on .

(a personal visit is a prerequisite for renting the apartment. We will not need your personal information until after your visit)

I/we expressly confirm that the information provided above is true. I am/we are aware that this declaration will form the basis of a tenancy agreement. I/we have been informed that the provision of false information will give the landlord the right to dissolve the tenancy relationship with immediate effect.

Date

Signature(s) of all contractual partners

**Please send us your application, preferably by email to: [mieten@wentzel-dr.de](mailto:mieten@wentzel-dr.de)**

Confidential data sent to us electronically should be encrypted before transmission. You will find further information about encryption and our PGP key at <https://www.wentzel-dr.de/datenschutz>

If you are unable to send us your information electronically, you can also send it by post to:  
Wentzel Dr. Vertriebs GmbH, Stresemannallee 102-104, 22529 Hamburg.